

TOURNAMENT HOTEL SAFETY

I. What To Look For In A Safe Hotel

- .Franchised hotel
- .Is hotel equipped with automatic fire sprinkler system/smoke detectors in hotel rooms, hallways?
- .Are electronic guest room card keys utilized?
- .Are entrances (rear/side) locked and provided with electronic card key access?
- .Are interior hallways, parking structures & ground well lit?
- .Parking garage should not have elevators taking passenger to guest floors.
- .Is hotel located in a high crime area? Check with local police.
- .Does hotel provide personnel in guest security?

II. Evaluate Safety & Security Measures

- .Do room doors have peepholes, chains, flip locks and/or deadbolt locks?
- .Do not select rooms on ground floor that has door & windows that face the outside. Hotels with interior hallways tend to be safer.
- .Is hotel equipped with security cameras covering exterior exits, parking areas?
- .Avoid rooms above the sixth floor-maximum height that most fire department ladders can reach.
- .Does the hotel switchboard give out room numbers? Operator should simply connect you to another room.

III. Team Arrival & Hotel Safety

- .Familiarize your players with the layout of the hotel and nearest fire exits.
- .Introduce your players to front desk personnel who can help with problems.
- .Advise your players to never open their room door unless the person is known.
- .Keep room doors locked at all times with deadbolts on-never allow room doors to be propped open.
- .Familiarize players of hotel swimming pool rules, usage if permitted.
- .If players bring laptop computers, advise them to leave it at the front desk when leaving the room.

IV. Player Supervision During Hotel Stay

- .Children should be paired up with other children of same age.
- .Chaperones should be in separate nearby rooms.
- .Every activity sponsored by your club should utilize a “buddy system”.
- .No player should go anywhere i.e. hotel lobby areas without his/her buddy.
- .There should be a minimum of 1 adult chaperone for every 8 players with a minimum of 2 adults chaperones always present.
- .Chaperones/coaches must respond promptly to any accusation of sexual or physical abuse to local authorities for immediate investigation.

V. Parent/Club/Host Club Responsibilities

- .Make sure the child has the required identification, tickets that airline security requires.
- .Make sure each parent and coach/chaperone has been provided emergency contact information(hotel address, phone numbers) if child is traveling alone.
- .Tournament hosting organization should convey relationship with various hotels recommended for tournament housing.
- .Reason should be explicit and endorsement neutral(EX:To assure availability of hotel accommodations).
- .Consider disclaimer language that the host organization assumes no liability by it's endorsement of a particular hotel.