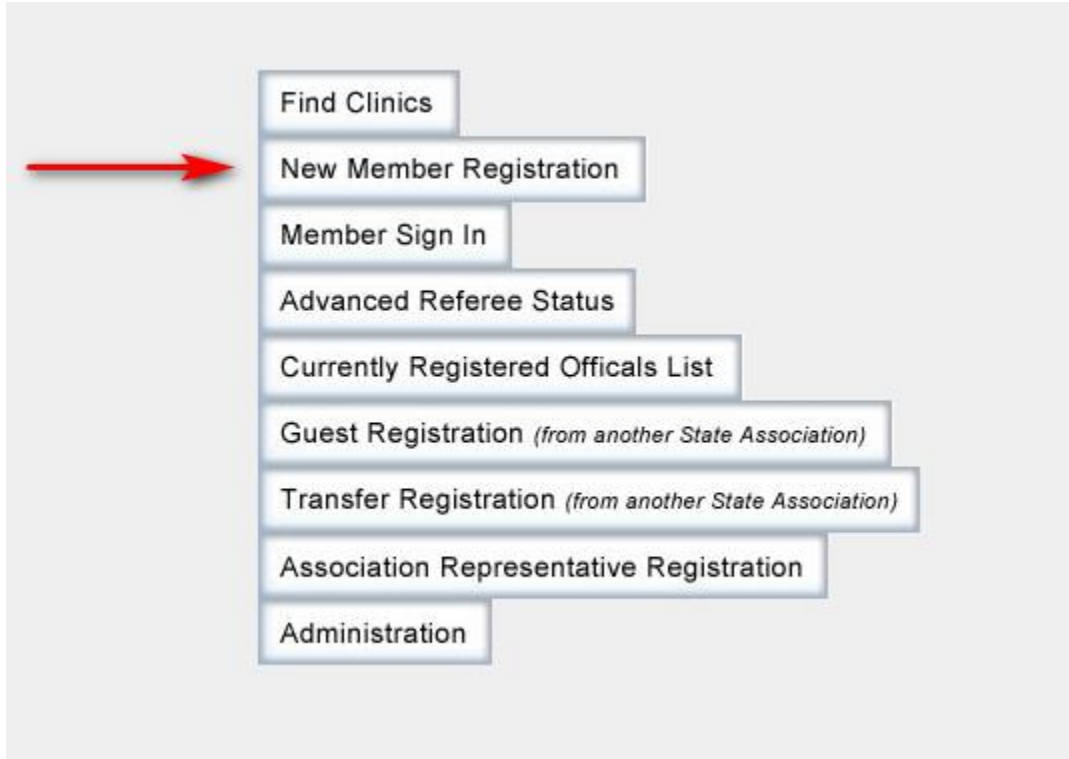


## NEW MEMBER REGISTRATION

1. On the home screen, click on **New Member Registration**.



2. Complete the **Create Member Account** page in its entirety.

Home Help Contact

### Create Member Account for 2021

**You MUST specify your Legal (given) first name, middle initial and last name**

First Name	M.I.	Last Name	Nickname	<input type="checkbox"/> This person has a twin
Richard	R	Referee	Ref	

Address line 1  
123456 Main St

Address line 2

City	State	Zip
Anywhere	KS	21046

3. Scroll down the page and fill in a password. NOTE: Your Member (Primary) email will be your User ID. Read the **Terms and Conditions**. Select **Submit Personal Information**.

Your User ID is your primary Email Address.

Password  Confirm Password

4. Agree to the **Member Background Check Notification**.

### Member Background Check Notification for 2021

The Officials Management Systems Committee approved a Risk Management policy OMSSB that will include a required background check for all soccer Referees, Instructors, Assessors and Assignors age 18 or older. You will not be charged for the background check.

The policy will cover both US and non-US citizens. If you pass the Registration requirements and the Background check, you will be registered with OMSSB and USSF. If you fail the Background check, you will be notified, and may appeal to the Risk Management Committee. If you do not appeal, or lose the appeal, you will not be registered with OMSSB or USSF and your registration fee will be refunded.

All Background Check information is strictly confidential and will only be accessible to the company performing the background check, the OMSSB Risk Management Officer, and if you have appealed, the OMSSB Risk Management Committee members. Click [here](#) to view the OMSSB Risk Management Policy.

Please be sure your personal information such as Firstname, Lastname, Date of Birth, email address and phone number are up to date.

By clicking the "Continue" button below, you agree to the Background check. If you do not agree to the background check, press the Cancel button below.

The following will guide you through the 3 – step process required to register for a clinic.

5. **Step 1 of 3: Create Registration.**

a. Answer the **Legal Question** and select the appropriate type(s) of registration.

Help Contact

----- SANDBOX -----

**Step 1 of 3: Create 2021 Registration  
to Request Assessment, Clinic or Fitness Test for  
Soccer Referee**

**Please answer Legal Question:**

Have you ever been **CONVICTED** of **ANY** of the following:

- a felony ?
- a crime of violence ?
- any crime against an individual ?
- fraud ?

Yes  No

**Select Soccer Official Type(s) for your Request:**

- Referee
- Instructor
- Assessor
- Assignor
- Referee-Futsal
- Referee Coach

b. Scroll down and select the **Registration Type** for each. NOTE: If you are upgrading, the appropriate **Upgrade** box must be checked at this point.

**Referee**

**Registration Type**

- Recertification
- Downgrade
- Fitness Test
- Go Emeritus
- Supplemental Training
- Regain Level

- Select "Recertification" if you wish to recertify at your current level.
- Select "Upgrade" if you wish to upgrade to the next higher level.
- Select "Fitness Test" if you would like to a Fitness Test.
- Select "Supplemental Training" if you would like to register for additional training.
- Select "Regain Level" if you were previously a State/Regional Referee and wish to regain that level.
- Select "Go Emeritus" if you are age 45 or older and State/Regional Referee or Higher for at least 3 years and wish to become an Emeritus Referee.

**Level**

- Regional/State Referee

**Instructor**

**Registration Type**

- Recertification
- Upgrade
- Supplemental Training

**Level**

- Grassroots Instructor

c. Scroll down and select **Continue to Next Step**.

6. **Step 2 of 3: Reserve the Clinic.** Find the correct clinic you are registering for. If you wish to search a specific location, you may select that option from the *Clinic Location* drop down menu. Select the **Reserve Clinic** button and then **Submit**.

**Step 2 of 3 : Reserve the Clinic**

[Click Here for help with Clinic Reservations](#)

Clinic Location:

**REMINDER: Reserve a Fitness Clinic and take your Fitness Test !**

Referee Registration Type :  
 2021 Regional/State Referee Recertification [Check Status](#)

Available Clinics

Referee - Regional IN-SERVICE hybrid SA-14-0121-RRCRT	Class Date/Times	Address	Location	<a href="#">Reserve Clinic</a>
Tue 2/2/2021 8:00AM - 12:00 NOON	23458 Main St	Anywhere, MD		<a href="#">Reserve Clinic</a>

[Continue to Next Step](#)

7. **Step 3 of 3: Checkout to pay Associated Fees.** This step will display your registration and clinic fees due. When the total is confirmed, press the **Complete Requests and Pay Fees** button. NOTE: All items highlighted **green** must be paid.

### Step 3 of 3: Checkout to pay the Associated Fees

**Completing your Request and Paying Fees:**

**Your Requests and Associated Fees:**

Late 2021 Referee USSF License Fee	\$93.75	<a href="#">Remove Item</a>
Late 2021 Instructor USSF License Fee	\$56.25	<a href="#">Remove Item</a>
Late 2021 Assessor USSF License Fee	\$56.25	<a href="#">Remove Item</a>
Instructor - In-Service SA-15-0121-ISI Clinic Fee	\$10.00	<a href="#">Remove Item</a>
Assessor - In-Service SA-16-0121-ASI Clinic Fee	\$10.00	<a href="#">Remove Item</a>

Total Fees: \$132.50

**You must pay BOTH the Registration fees and Clinic fee to reserve a seat in the clinic.**  
**You will only be charged for items in Green. Put your mouse on any items in Red to view why they are not available for payment.**

**Note: You must complete checkout for any Green Item (even if FREE) to complete the order.**

[Click Here for help with Fees](#)

[Click here to Complete Requests and Pay Fees](#)

- The final screens to appear in this registration process pertain to the payment options. At the bottom in the **Billing Information** box, you will be asked to select the type of payment option for paying your registration fee. After choosing the **Payment Type**, select **Click Here to Pay**.

Pay fees

Fee Items

You have pending fees for the following items. Please fill out billing information below and submit payment to complete your order:

Late 2021 Referee USSF License Fee	\$93.75
Late 2021 Instructor USSF License Fee	\$59.25
Late 2021 Assessor USSF License Fee	\$59.25
Instructor - In-Service SA-15-0121-ISI Clinic Fee	\$10.00
Assessor - In-Service SA-16-0121-ASI Clinic Fee	\$10.00

Total Fees: **\$132.50**

"Registration Fee" refers to USSF registration.  
 "Clinic Fee" refers to a clinic enrollment fee.

One or more clinics you are registering for requires that Online Lessons be taken as part of the clinic. To do so, once you make payment, an Online Lessons button will appear next to the clinic you reserved on your home page. If the clinic is not totally ONLINE, these online lessons do not have to be completed before attending the in-person portion of the clinic, but must be completed before your registration will be approved.

If this list of items is incomplete, or needs to be changed, please [click here](#) to return to your Home page to adjust your order.

[Click here](#) to view the OMSRB Refund Policy.

[Click here](#) to email OMSRB about your registration or payment.

Phone Help: Call 832-577-7191 for assistance.

### Billing Information

Payment Type  
 Credit Card  Check/Money Order

- On the **Payment** screen – fill in the payment information to proceed with the final charge of your registration process. Your email address should appear above, so that once payment has been submitted, you will be emailed a receipt for your records.

